

**Niagara Charter School  
Minutes of Board of Trustees Regular Meeting  
September 17, 2024 at 5:00 PM**

*Trustees in Attendance:* James C. Muffoletto, Amy Meshulam, Mary Scheeler, Ricky Scott, Judy DiCamillo, Christina Lesh, Lynn Kasper

*Staff in Attendance:* Dr. Darci Novak, Jill Keicher, Aimee Gonzalez, Theresa Boniface, Megan Corsaro, Rebecca Armstrong

*Others:* Jonathan Schechter, Attorney for NCS

*Excused Absence:*

*Unexcused Absence:*

The meeting was called to order at 5:09 PM with President, James C. Muffoletto presiding.

Public Notice was confirmed.

The agenda was approved on a motion made by Mrs. Meshulam and seconded by Mr. Scott.

The minutes for the regular meeting of August 21, 2024 were approved on a motion made by Mr. Scott and seconded by Mrs. DiCamillo. The motion was passed with all in favor and no abstentions.

CAO Report, Dr. Darci Novak

Professional Development

- As part of the Stronger Connections grant, all staff participated in a two-day training on Positive Behavior Intervention Supports and Restorative Practices with Laura Mooiman. Staff also participated in a Restorative Practices Tier 1 training with The Leadership Group.
- Michelle Flores from EL Education was at NCS for training on High Quality Work for all instructional staff.
- The Niagara County Sheriff's office held a training on school safety for all staff.
- Darci Novak, Jill Keicher, Christie Grant, Theresea Boniface, Sara Felmet, Kelsey Barnes, Alanna Cecala and Nicole Gugliuzza attended a 3-day Restorative Practices training with Lori DeCarlo.
- Sherrie Tracy attended a Q & A session for the Stronger Connections Grant.

General Updates:

- We are actively looking for two full-time building-based substitute teachers.
- Dr. Novak and Mrs. Gonzalez reported on Niagara Charter School's New York State ELA and Math assessment scores. Niagara Charter School exceeded New York State in every area except 6<sup>th</sup> grade ELA.
- NCS will be participating in an NWEA linking to study to see if there is a correlation between NYS assessment scores and NWEA scores.

Community Liaison Report, Megan Corsaro

- Open House is scheduled for September 26<sup>th</sup> 5:30-7:30. We will be hosting a Chiavetta's Chicken BBQ fundraiser from 4:00 to 7:00.
- Current enrollment is at 342. There are three registrations scheduled this week.
- Mrs. Corsaro, Dr. Novak, and Mrs. Keicher met with SchoolMint today. Ads will focus on complete grade enrollment.
- As of today, Mrs. Corsaro registered 103 new students for the current school year.
- Mrs. Corsaro attended the Niagara Falls City Market on 9/11/24; the school's new brochure and marketing items were handed out.
- Mrs. Corsaro will continue to distribute the school's brochure to local business and churches.
- The FSA meeting is scheduled for Monday, September 30, 2024.

Academic Committee

Mrs. Lynn Kasper

- The committee will be meeting 9/26/24 at 4:00PM.
- Dr. Novak's evaluation will be reviewed in Executive Session.

Governance:

Mrs. Christina Lesh

- Angel Beiter, from Kirisits and Associates will conduct a fall retreat for all trustees on September 28, 2024, 9:00-11:00. Mrs. Lesh asked trustees for ideas on topics for Angel to cover in her presentation. Topics of interest include unpacking financial reports and key vocabulary and terms.
- Mrs. Lesh reminded trustees of the shared Google sheet to sign up for school events.

Finance Committee

- There is no formal Finance Committee report.

Facilities Committee

- There is no formal Facilities Committee report.

Executive Session

- A motion to go into Executive Session to discuss matters of attorney-client privilege was made at 5:45 PM by Mrs. Scheeler and seconded by Mrs. Kasper. The motion was passed with all in favor and no abstentions.
- A motion to exit Executive Session was made at 6:50 PM by Mr. Scott and seconded by Mrs. Kasper. The motion was passed with all in favor and no abstentions.

The meeting was adjourned at 6:50 PM upon motion made by Mrs. Lesh and seconded by Mrs. Meshulam. The motion was passed with all in favor and no abstentions.

*Mary J. Scheeler*

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Mary J. Scheeler, Secretary